**中南大学2020年处级干部因公出国（境）计划表（上、下半年）**

**单位（盖章）：**

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| **序号** | **姓名** | **职务** | **出访国家**  **(地区)** | **出访任务** | **出访**  **时间** | **出访天数** | **出访人数** | **经费来源** | **备注** |
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填报说明：

1. “出访任务”包括校际交流、科研合作、科技交流、国际会议等；
2. “出访时间”指出访的具体时间，明确到月，实际出访可有调整。